

# Jerusalem Farm

*Jerusalem Farm is a Catholic Intentional community located in Kansas City, Missouri, built on the four cornerstones of Prayer, Community, Service, and Simplicity. We strive to transform our lives and those around us through service retreat experiences, sustainable living, and home repair.*

520 Garfield Ave  
Kansas City, MO 64124

**Apply by sending statement of interest  
or resume to: [Jordan@jerusalemfarm.org](mailto:Jordan@jerusalemfarm.org)**

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## CNAB Coordinator

### Definition

CNAB stands for Code Neighborhood Accountability Board. The CNAB program is a Jerusalem Farm initiative to transform KCMO's code enforcement program from a punitive to a restorative process. In this program we work to divert homeowners living in the Northeast KCMO from the court system to accountability boards comprised of neighbors and trained neighborhood representatives. In this process the homeowner is able to share their story about why they are unable to make the necessary repairs and neighbors are able to share their stories and reasons why it is important the homeowner is code compliant. Through this collaborative process the group creates a plan to bring the house up to code. The main work of this program is to unite neighbors in a compassionate process and create an environment where neighbors look out for one another.

### General Duties & Responsibilities

- Communicating with Neighborhood and Housing Court prosecutor and code enforcement officers about potential homeowners to participate in the CNABs and reporting outcomes and follow-ups for previous meetings.
- Working closely with the Center for Conflict Resolution in organizing and documenting the CNABs
- Compiling resources in the neighborhoods and around the City which may meet the various needs of homeowners
- Organizing neighborhood participation and trainings for the CNAB's
- Organizing volunteers to assist neighbors with their necessary repairs.
- General neighborhood outreach and education about restorative justice process'
- Documenting outcomes and creating evaluations for the program

### Qualifications

- Two years of college completed or equivalent experience
- Complete restorative justice training offered by the Center for Conflict Resolution (May be taken upon start of position)
- Communicate clearly and timely via email
- Able to work with people from a variety of different cultures and socio-economic backgrounds
- Organized and able to create your own schedule
- Able to speak clear and confident in public

Preference If:

- Fluent in Spanish
- Experience with home-repair/tools
- Experience with organizing/coordinating volunteers
- Experience with Word, Excel, PowerPoint and Publisher

### Other Position Details

- Dedicate 5 hours per week
- Commit 6 months – 1 year
- May work from home
- Will be given an email address and cell phone to use
- Possibility for monetary compensation